

# Minutes of WAICC

September 14, 2016

1. Call to order
2. Present: Bruce Dienes, Andy Pitter, Roger Prentice, Lorraine Street, Ray Bishop, Karen Hennigar, Allison Trites, Gene Trites, Nancy Harbers, Sandra Fyfe, Janet McClain (Guest).  
Regrets: Diana Shelley, Ingrid Blais, Margery Shaffleburg.
3. Devotions. Andriell read from Leviticus 19:9-10, 18 and Mark 12:28-31 on the theme of "love thy neighbour as thyself". She then read a story, "Four Feet, Two Sandals" about two Afghani girls in a refugee camp supporting one another.
4. Janet McClain spoke for the board of the Eastern Kings Community Health Board. She outlined their services, let us know about the possibility of applying for Wellness Initiative Fund grants, and encouraged us to promote the 211 and 211.ca service, which is a "one-stop-shop" for access to information about services available in the community.
5. Adoption of minutes of Sept 14<sup>th</sup>.  
Minutes of the meeting of Sept 14<sup>th</sup> were accepted correct as amended below. (Re Minute #5, "the person" is replaced by "the church". In minute 8b "for a year" is replaced by "for the Christmas Hamper program" ).(Allison, Nancy) Motion carried.
6. Treasurer's report. Ray Bishop gave a verbal report. At the end of August we had \$20,839 in the General Account and \$29,151 in the Refugee Account. At the end of September, we had \$16,863 in our General Account and \$25,001 in the Refugee Account.
7. Business Arising from the Minutes
  - a) Concerning the services at the nursing homes in Wolfville, Wolfville Baptist Church can continue to provide services. They will communicate with the other churches involved to sort out the days that each will be there.
  - b) Possible Incorporation.  
Lorraine Street reported on the ongoing work to clarify issues around incorporation. The report is appended. A Special General Meeting is called for 7pm on November 16<sup>th</sup> in the Acadia Chapel Hall to seek support from the WAICC members to proceed with work towards incorporation. Notification will be sent to the governing body of each member organization. A single-item meeting of the WAICC Executive to consider the response from the general meeting will be held on December 7<sup>th</sup> at 7pm in the Acadia Chapel library.
  - c) Bruce contacted Mark Sypher of the new Christ Community Church in Wolfville to welcome them to our community. Mark was happy to hear from us and Bruce will forward information about WAICC to him.

8. Committee Reports

- a) Clergy Committee. With regard to changing the name of this committee to reflect the participation of lay people, this is laid over to be considered as we develop a new constitution if we move forward with incorporation.
- b) Food Bank. No report.
- c) Refugee Committee. No report. We ask that we receive monthly reports from this committee to keep us up to date.
- d) Habitat for Humanity. No report.

9. New Business

- a) Signing authority for WAICC bank accounts. We will remove Nancy Burbidge from the account, and add the name of Nancy Harbers. The full slate of signing officers will then be Diana Shelley, Gene Trites, Nancy Harbers and Ray Bishop. (Lorraine Street moved, Allison Trites seconded). Motion carried.

10. Adjourned at 8:50. (Motion: Allison) Carried.

Report to: WAICC Executive Committee  
From: Lorraine Street (St. John's Anglican Church, Wolfville)  
Re: Follow-up Report re Possible Incorporation of WAICC  
Date: 12 September 2016

Following up on the memo on this topics submitted to the WAICC Executive in March 2016 and the discussion at that and subsequent meetings, and per the decision subsequently made by the WAICC Executive, I met in late June with Richard Bridge, a solicitor who specializes in working with charities.

Mr. Bridge has read the relevant materials, including the various iterations of WAICC constitutions provided him, as well as the legal opinion rendered by the solicitor for the Roman Catholic Archdiocese and submitted to WAICC by Father Craig Cameron. Mr. Bridge's advice was similar and based on the same foundation, i.e., he recommended that WAICC incorporate, and do it as soon as possible, given the significant exposure to liability arising from WAICC's enterprises, i.e., its programs, services, and activities provided either directly (i.e., emergency assistance) or indirectly (i.e., the Food Bank, and the Refugee Support Network – Wolfville and Area).

Under the circumstances, i.e., that these activities are all ongoing, Mr. Bridge suggested that the following might be the best option for WAICC:

- (1) That WAICC should seek to incorporate under the *Nova Scotia Societies Act* as soon as possible. Once incorporated,
- (2) WAICC should advise the Canada Revenue Agency (CRA) of this incorporation once it is accomplished. Depending on the wording of the Constitution and Bylaws that are adopted, which must reflect WAICC's current projects, WAICC may need to apply to the CRA to vary or amend its (WAICC's) charitable objects. (Note that if WAICC incorporates, Step 2 is not an option; it is a legal requirement.)

Motion: I move that

- (1) the WAICC Executive call a Special General Meeting of its member churches and organizations as soon as possible, and that
- (2) at that meeting, the WAICC Executive seek approval of the member churches and organizations for the following action: That the Executive should undertake to incorporate WAICC under the *Nova Scotia Societies Act*, and to complete any other actions that might be consequently required in order to maintain WAICC's status as a registered charity under the federal *Income Tax Act*.

At the meeting on September 14<sup>th</sup>, I will present a table outlining the major steps involved in this undertaking, if approved.

Respectfully submitted,  
Lorraine Street