

Minutes of WAICC

November 09, 2016

1. Call to order
2. **Present:** Bruce Dienes, Margery Shaffelburg, Andy Pitter, Carol Buckley, Roger Prentice, Lorraine Street, Karen Hennigar, Allison Trites, Gene Trites, Nancy Harbers, Sandra Fyfe.
Regrets: Diana Shelley, Janet Roberts, Mary Carter, Ray Bishop, Tim MacFarland.
3. **Devotions.** Roger read from Dietrich Bohnhoffer: "Life Together".
4. **Adoption of minutes** of Oct 12th.
Minutes of the meeting of Oct 12th were accepted correct as circulated.(Andy, Gene)
Motion carried.
5. **Correspondence.** We received a letter from Father Craig Cameron clarifying that Deacon Bob, whose advice was referred to in the documents re incorporation, is a canon lawyer, not a civil lawyer, and that his comments should not be considered as formal legal advice.
6. **Treasurer's report.** We received a brief report from Ray Bishop stating that the letter requesting support have been sent out. No significant change in the bank balances. We ask Ray to submit a written report
7. Business Arising from the Minutes
 - a) **Special General Meeting** on November 16 will be held at 7pm at the Acadia Chapel Hall. We ask that representatives bring a copy of the minute from their governing body on this issue.
 - b) **Signing Officers** for bank. Nancy H, Nancy B, Gene and Diana will meet to compose the letter to the bank, and will arrange for the new signing officers to be recorded.
8. Committee Reports
 - a) - **Clergy Committee.** Remembrance Day worship at Acadia begins at 10:45am.
- "Mountain and Valley; Dykeland and Sea" event co-sponsored by Anglicans and Baptists. Tuesday, Nov 22, 7pm at Wolfville Baptist Church. (This was referred to in previous minutes as the WAICC Fall Program Event.)
- WAICC members are invited to participate in the Advent Service at Acadia U-Hall at 4pm on Nov 27th. Contact Tim for ways that you can help.
- Acadia Christmas Carol Worship with Ray Ivany, Sun., Dec 4, 7pm, Manning Chapel.
- WAICC Longest Night service is tentatively set for Wednesday Dec 21st, 7pm at St. John's Anglican Church in Port Williams.
 - b) Food Bank. No written report. The Food Bank needs more people to help with overall Food Bank coordination. Contact Diana Shelley if you know of people who are interested in serving on the core committee.

- c) Refugee Committee. Report from Judith Tod is appended. Please note the three requests for help at the bottom of the report. We ask Ray Bishop as WAICC treasurer to contact Keith Irving, Refugee Committee treasurer, to coordinate any financial implications of the possible extension of the time of our relationship with Immigration Canada.
- d) Habitat for Humanity. No report.
- e) WAICC School Supplies Program. No report.

9. New Business

a) Christmas Hamper Program

WAICC has offered a Christmas Hamper program since the early 1970's and it continues to be an essential part of making holiday celebrations possible for many families. Mary, who has been coordinating this operation for the past several years, is not able to continue past 2016.

WAICC is in urgent need of a volunteer to assume this role. It would be most beneficial if a new coordinator could be identified as soon as possible so they can work alongside Mary this year to learn some of the ins and outs of the various duties.

The position requires someone who is very personable and energetic, who has excellent organizational and communication skills, and who can give of their time in December. Working with a capable team of volunteers, the coordinator position involves approximately 1 – 2 hours per week in November, 4 – 5 hours per week in December, as well as availability for Set-up Day and Hamper Day.

Christmas Hamper Day was recently described by a member of our WAICC community as "magical". If you, or someone you know, would like to get involved in this rewarding volunteer position that truly makes Christmas wishes come true, please contact Mary at 902-542-4467 or Diana at 902-542-5300.

- b) Motion that WAICC develop programming for Winter 2017 to look at how we are called as people of faith to respond to current issues, local, national and global. These could include such things as care for the Earth, building relationships with First Nations peoples, Immigration, etc. World events such as the recent election in the USA have highlighted the need to build reconciliation and move forward on these issues. (Lorraine, Andy). Please let people in your organization who may be interested in planning to contact Lorraine, who will set up a time to meet.
- c) Concilio are meeting Nov 19th in Halifax to discuss prison ministry. They need people to serve on the executive committee to help coordinate activities. Please contact Clarence DeSchiffart, 902-542-3917.

See <http://concilioprisonministry.org> for information.

10. Adjourned at 8:50. (Motion: Nancy) Carried.

Report to: WAICC Executive Committee
From: Lorraine Street (St. John's Anglican Church, Wolfville)
Re: Follow-up Report re Possible Incorporation of WAICC
Date: 12 September 2016

Following up on the memo on this topics submitted to the WAICC Executive in March 2016 and the discussion at that and subsequent meetings, and per the decision subsequently made by the WAICC Executive, I met in late June with Richard Bridge, a solicitor who specializes in working with charities.

Mr. Bridge has read the relevant materials, including the various iterations of WAICC constitutions provided him, as well as the legal opinion rendered by the solicitor for the Roman Catholic Archdiocese and submitted to WAICC by Father Craig Cameron. Mr. Bridge's advice was similar and based on the same foundation, i.e., he recommended that WAICC incorporate, and do it as soon as possible, given the significant exposure to liability arising from WAICC's enterprises, i.e., its programs, services, and activities provided either directly (i.e., emergency assistance) or indirectly (i.e., the Food Bank, and the Refugee Support Network – Wolfville and Area).

Under the circumstances, i.e., that these activities are all ongoing, Mr. Bridge suggested that the following might be the best option for WAICC:

- (1) That WAICC should seek to incorporate under the *Nova Scotia Societies Act* as soon as possible. Once incorporated,
- (2) WAICC should advise the Canada Revenue Agency (CRA) of this incorporation once it is accomplished. Depending on the wording of the Constitution and Bylaws that are adopted, which must reflect WAICC's current projects, WAICC may need to apply to the CRA to vary or amend its (WAICC's) charitable objects. (Note that if WAICC incorporates, Step 2 is not an option; it is a legal requirement.)

Motion: I move that

- (1) the WAICC Executive call a Special General Meeting of its member churches and organizations as soon as possible, and that
- (2) at that meeting, the WAICC Executive seek approval of the member churches and organizations for the following action: That the Executive should undertake to incorporate WAICC under the *Nova Scotia Societies Act*, and to complete any other actions that might be consequently required in order to maintain WAICC's status as a registered charity under the federal *Income Tax Act*.

At the meeting on September 14th, I will present a table outlining the major steps involved in this undertaking, if approved.

Respectfully submitted,
Lorraine Street